

TO: Staff Senate

FROM: Catherine Murphy  
Secretary

DATE: May 2, 2011

SUBJECT: Minutes from April 13, 2011 Meeting

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In attendance Ms. Bealla, M. Cawley, Ms. Cherra, Ms. Cullen, Mr. Brown, Ms. Eagen, Ms. Fetsko, Mr. Franceschelli, Mr. Gaylets, Ms. Gurz, Mr. Harris, Mr. Henfling, Ms. Hynosky, Ms. Jachimowicz, Ms. Laffey, Ms. Lang, Ms. Mascelli, Ms. McCrea, Mr. Murphy, Ms. Murphy, Mr. Rupp, Mr. Pace, Ms. Palko, Mr. Sakowski, Mr. Skutnick, Ms. Thomas, Mr. Wetherall, Mr. Wimmer, Ms. Day and Clark.

1. Introduction:

- Mr. Devers
- x Mulberry Street Dorms
  - x Commons Entrance
  - x Royal Way
  - x Clay Avenue construction
  - x Mulberry Street improvements
  - x Landscape improvements

Mr. Devers said that the University allocates \$500,000 to update the dorms each year. He said that this year Redington Hall will be upgraded and Gavigan Hall is scheduled to be upgraded next year. He said that Fayette, Tioga and Cambria Houses will be taken care of this year but he added that the properties may be used to house various departments.

Mr. Devers reported that Phase 1 of the signage project is completed and Phase 2 will begin shortly with the East end of the campus getting new signage.



Staff Development Committee: Ms. Mascelli reported that the committee will be meeting on Friday and continues to work on the ~~joint~~ <sup>joint</sup>. She said that Mr. Hunsinger ~~Human Resource Manager~~ <sup>Human Resource Manager</sup> has been invited to join the committee. Mr. Murphy asked the committee to try ~~to~~ <sup>to</sup> have something ready (even if in draft form) by the end of May.

By-Laws Committee: Ms. Cullen ~~Brown~~ <sup>Brown</sup> said that the committee has some changes to the By Laws that they would like to have voted on today.

Ms. Cullen ~~Brown~~ <sup>Brown</sup> said that the committee recommends ~~as in~~ <sup>as in</sup> Article III language be added that states the ~~staff~~ <sup>staff</sup> senators are required to serve on one committee.

Mr. Gaylets motioned that the language be approved. Ms. Bealla seconded the motion. The Senate ~~voted~~ <sup>voted</sup> unanimously to approve the language.

Ms. Cullen ~~Brown~~ <sup>Brown</sup> said that the AC had suggested that we include language ~~on the~~ <sup>on the</sup> Senate liaison. She said the committee agreed and are proposing the language that was submitted.

Mr. Skutnick made a motion to accept the language. Ms. La ~~fron~~ <sup>fron</sup> seconded the motion. The senate unanimously voted to approve the language. ~~Ms.~~ <sup>Ms.</sup> Day will inform the AC of the change.

Ms. Cullen Brown said that the changes will be posted ~~on the~~ <sup>on the</sup> Staff Senate website.

8. Old Business:

Ms. Fetsko gave a brief report on the ~~roundtable~~ <sup>roundtable</sup> meeting held for clerical staff. She distributed 2 handouts, one listing the concerns that were ~~raised~~ <sup>raised</sup> at the meeting and the other ~~what~~ <sup>what</sup> are doing in response to those concerns.

She reported that another roundtable meeting will be held on ~~the~~ <sup>the</sup> 28<sup>th</sup>.

9. New Business:

Ms. Murphy reported that someone made a suggestion that the agenda of an upcoming meeting be mailed to all staff prior to the meeting. After a brief discussion, it was decided that the agenda of meetings will be sent to all staff ~~prior~~ <sup>prior</sup> to the meeting.

Ms. Cullen ~~Brown~~ <sup>Brown</sup> made a motion to adjourn the meeting. It was seconded by Ms. Bealla. The meeting adjourned at 11:30 a.m.

Respectively Submitted by,



Catherine Murphy  
Staff Senate Secretary