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traveling in support of campaign at events and potential donors.

- Dan Cosacchi is working on the Mission Priority Examen, this is an exercise the Jesuit Province asks us to go through to confirm out Catholic and Jesuit identity, self-study and visit; due fall 2026 when the visit comes.
- Liz Garcia talked about establishing gender neutral bathrooms around campus; single stall existing may be resigned to accommodate gender neutral.
- Bobby Davis is working on employee meal plans; Aramark proposal for employees to be able to purchase a block of meals; looking at payroll deduction to accommodate as it is a larger sum up front and may deter staff; the idea is access to the 3<sup>rd</sup> floor and some flex dollars for 1<sup>st</sup> floor.
- Approved 24-25 staff holiday calendar will be sent by Bri ASAP; 18-day schedule next year

Additionally:

- IT implemented an External Tagging notification for all emails received from a source outside of the University. The notification is in the form of a purple banner at the top and bottom of the email. A senator raised a concern about sustainability as the banner lengthens the email when printed. IT has streamlined the purple banner to take up minimal space while being large enough to capture attention.
- Security awareness training – was sent last fall, this year we intend to make it mandatory.
- Updated staff handbook acknowledgement received an excellent response, clarification noted that signing does not mean in agreement.
- Exempt time entry and approval processes input two pays ago; going well; 18-19 on the first cycle with errors; 11 with errors this second cycle.
- 1095 available electronically now – The University of Scranton is required to offer it to document we were offered coverage; able to opt out of the paper copy will be sent by mid-March but can opt out.
- Department of Labor has proposed an increase to the current overtime threshold of \$684 per week. This means, generally, if you currently make less than this amount, you would be eligible for overtime pay under Department of Labor overtime guidelines. Employees earning over \$684 per week would be “exempt” from the federal overtime guidelines. The Department of Labor is currently proposing to increase the \$684/week threshold to \$1158 per week which is about \$60K annually. Should this weekly threshold be increased, staff who are make less than the new amount and currently considered exempt will be converted to pay an hourly pay basis, with overtime eligibility. If this occurs, we will communicate with all impacted staff. Final numbers are expected later this spring and will likely be effective sometime this summer.
- Spring convocation last week, full room. The 2023 Sursum Corda recipients were Peggy Doolittle, Advancement Coordinator, Office of Annual Giving; Lisa LoBasso, Director Graduate Academic and Student Services, Academic Affairs; Hollie Roscioli, Zone Supervisor, Facilities; and MaryBeth Watson, Administrative Assistant, PCPS Advising Center, Academic Affairs

BethAnn McCartney to discuss Staff Donation-

- Update on time donation program, it began 2 years ago, during annual open enrollment 91.5 hours vacations days donated and 367.25 hours sick days to the bank donated this ydl2eona th.9 (m004 Tw -15.0

## President's Report

- No report left by Mr. Murphy; Ms. Klien heard reports offered from those in attendance at the various meetings.
- UGC: Kym Fetsko reported on the February 15th meeting.
  - Kate Yerkes reported that the Noel Levitz Student Satisfaction Survey was extended to this week. Participation in the survey was decent with about a 10% return rate.
  - The Provost reported that the next 5 year Strategic Plan planning is starting and the three senates will be contacted in the spring for their input.
  - She reported on Cabinet Updates-
  - They held their first Prison program graduation this past fall. It was a moving experience.
  - The Board of Trustees had their retreat recently. Sarah Kenehan gave a presentation on Sustainability.
  - She gave updates on the new building. She said there are plans to address the loss of parking issue.
  - She talked about the changes in FAFSA and how that impacts the timeliness of providing aid packages to incoming students. Some institutions have moved to rolling acceptance as a result. The Enrollment Management team is working on ways to navigate the changes. She said there has been discussion on University's needing to provide the price of individual programming (like what completing a particular program would anticipate regarding salary) and how this could impact Scranton in comparison with other Universities.
  - The CFO Search is underway with an anticipated start date of July 1.

## Faculty Government Updates

- GE Committee are adapting revisions to GE curriculum.
- The result of the Book Store Survey will be compiled later in the month. The students concurred that there is dissatisfaction amongst their constituency.
- The Faculty Senate feels there is a need for increased contact with the Board and President.

## Student Gov

- Their 1<sup>st</sup> Mtg of the semester was on February 2<sup>nd</sup>.
- Pres., Karla Shaffer, attended the National Jesuit Student Leadership Conference. She said it was an amazing experience.
- They've formed an AD Hoc Committee to update their constitution.
- They began a Library reserve project for donated textbooks. Senator, Brian Castrogiovanni, had a meeting with George today. Mark offered support from a sustainability standpoint.
- She reported on their ARAMARK Appreciation Day initiative.

Staff



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